

Anthony F. Virgilio

1 Birchwood Court, Apt. 2L
Mineola, NY 11501
(516) 902-1698
virgilioanthony@gmail.com

April 1, 2016

To whom it may concern:

Please accept this cover letter as application for the available administrative opening in your district. I have dedicated much of my career to prepare for a leadership opportunity such as this.

Ten years of teaching experience (music) at both the middle school and high school level have given me a firm understanding of education at the secondary level. I have been fortunate to begin my career in Great Neck Public Schools and look forward to sharing my knowledge of this premier school district with my future colleagues.

I am best suited for a district seeking a highly visible, tech-savvy leader in a school that places value on each individual child, and fosters lifetime learning. I believe my passion for education and collaborative nature could be a great match for your district.

It would be a pleasure to meet with you and further discuss this exciting position. Thank you for your consideration.

Sincerely,

Anthony F. Virgilio